

# MINUTES

MEETING OF THE PARISH COUNCIL  
at the MEMORIAL HALL  
on 21st September 2021 - 7.30pm

**PRESENT:** Cllrs. B. Nelson (Chairman), Mrs E. Bradshaw (Deputy), N. Howgill, C. Ledward, A. Powell, Mrs D. Rees, and the Clerk, Mrs J. Henderson.

In attendance: Five members of the public.

The Chair welcomed all to the first in person meeting following the removal of lock-down regulations.

## AGENDA

- 1 **Apologies** - Cllrs V. Game, R. Dunford-Brown, D. Wicks and EDDC Cllr P. Skinner.
- 2 **Declaration of interests** -  
**Resolved:** Noted none given.
- 3 **To receive and sign the minutes of the Annual meeting held on 04.05.2021**  
**Resolved:** that they were a true record of the meeting's decisions.  
Proposed Cllr Ledward, Seconded Cllr Rees - all agreed.
- 4 **Matters arising:**  
**Resolved:** on this agenda.
- 5 **Public discussions:**  
**Resolved:** The Chair invited Bob Barnes to speak with regards to newspaper recycling. The proposal is for a recycle bin to be sited at the bottom end of the Memorial Hall car park for newspaper and cardboard items. The recycle bin is to be painted green for camouflage effect. Revenue made from the recycling would go to the Over 60's Club to contribute towards their outings. All Councillors agreed this was a great idea and the Chair will notify the Hall Trustees of this decision. Bob Barnes was thanked for his efforts and then excused from the meeting (7.37pm)  
**Reports, DC, EDDC, Police**  
**Resolved:** noted None to report.
- 6 **Correspondence:**  
**Resolved:** None.
- 7 **Financial Matters - to approve the following:**  
i) **Retrospective payments to 15th September 2021 and consider subscriptions.**  
**Resolved:** Proposed Cllr Ledward, Seconded Cllr Bradshaw - all agreed.
- 8 **Governing documents for publication on our website - to approve the following:**  
i) **Standing Orders** ii) **Code of Conduct** iii) **Financial Regulations** iv) **GDPR**  
**Resolved:** Proposed Cllr Bradshaw, Seconded Cllr Howgill - all agreed.

**9 Sustainable Development Fund Application:**

**Resolved:** Cllr Powell, who is leading this project, explained the detail of the application with the aim being to protect and increase awareness of biodiversity on the River Tale within our parish. He is looking to get a broad range of people involved including the school. The project must be completed by end of March and documented by way of a ten minute video. Cost to the Council would be made by 'payment in kind' ie: 100 hours @ £7.50. The results of the application will be known sometime in November.

Proposed by Cllr Howgill and Seconded by Cllr Ledward - all agreed.

**10 To consider the Asset Register List:**

**Resolved:** The Chair asked for councillors to review the list and report back any anomalies. This item will then be taken forward at the next meeting.

**11 Planning Report:**

**Resolved:** Cllr Bradshaw reported on 12 applications.

APP/U1105/W/21/3276628 - Bottom Barn, road past Crammer Barton: SUPPORT

21/1828/FUL - The Paddocks, Kerswell: SUPPORT

21/1150/FUL - The Paddocks, Dulford: SUPPORT

21/2012/FUL - Egremont Cross Barn, Payhembury: SUPPORT

21/1926/FUL - Devon & Somerset Gliding Club, North Hill Airfield, Sheldon: SUPPORT

21/2037/FUL & 20/2041/PDQ - Wishes, Broadhembury: SUPPORT

21/1957/LBC - Budleigh Cottage, Kerswell: SUPPORT

21/2010/LBC - Hembercombe Cottage, Broadhembury: SUPPORT

21/2135/PDQ - Land west of Luton Lane Farm, road past Wrights Farm, Payhembury: SUPPORT

21/2333/FUL & 21/2334FUL - Land at Hanger Farm, Stafford Hill, Broadhembury: SUPPORT

21/2163/FUL & 21/2164/LBC - Drewe Arms Inn, Broadhembury: SUPPORT

21/2258/FUL - Pitmans Farm, Dulford: SUPPORT WITH RESERVATIONS

For full details on the above planning applications, please see link:

<https://planning.eastdevon.gov.uk/online-applications/>

**12 Litter Pick Day TBA:**

**Resolved:** A date mid to end November was thought to be best. The Clerk will look into insurance implications for children to be included on the Litter Pick.

**13 Kerswell and Broadhembury play areas - Funding & Inspections:**

**Resolved:** Play area portfolio holders Cllr Dunford-Brown for Kerswell and Cllr Wicks for Broadhembury, were unable to attend the meeting. In their absence, the Chair highlighted the areas requiring attention, namely weekly recording of the play area condition. The Chair had been completing some of these himself, but even a member of the play area committee could undertake this task. Cllr Howgill to ask his contact and Clerk to send him copy of report form. With regards to funding, the Council has agreed to offer help in principle for both play areas to acquire new equipment, but both play areas need to come back to the Council after consultations, to advise on requirements before progress can be made on applying for S106 monies. These are time sensitive. Item will be on next meeting's agenda.

## 14 Outstanding items to be considered:

### i) Governance review (EDDC)

**Resolved:** There had so far been 8 responses to EDDC's letter to parishioners canvassing their opinion to the request by the Parish Council to increase councillor numbers from 9 to 12. The Chair has asked for everyone to encourage an improved response to EDDC's letter.

### ii) First Aid & De-Fib Training

**Resolved:** Deferred due to Covid and social distancing requirements. Cllr Bradshaw mentioned the need for new responders and a member of the public kindly offered their services. Cllr Bradshaw to follow up.

### iii) Neighbourhood Plan

**Resolved:** Due to EDDC opting out of the Greater Exeter Strategic Plan, all currently submitted Neighbourhood plans are being re-examined and the EDDC Local Plan is having to be totally re-written. The Chair is in discussions with EDDC Planning Officer for N. Plans regarding changes they would expect to see, hence the delay with our own N.Plan.

### iv) Traffic Speed - Dulford & Broadhembury

**Resolved:** The Chair, having received correspondence from a Dulford resident, invited Cllr Ledward to address their concerns of a lack of action in respect of traffic speed in Dulford. Cllr Ledward advised that he was in the process of securing dates from his contact for Assessed Training (to operate speed gun requires 3 sessions) in order to get Speed Watch started. The Chair advised the item will be on our next agenda and hopefully Cllr Skinner will be attending. Cllr Ledward was asked to extend Dulford residents an invitation to also attend. The Chair gave permission for a member of the public to speak, who then shared with us his experience in Cornwall of a speed logging screen that displayed the number plate and speed of cars passing. This is something Cllr Skinner has previously proposed and this item will be progressed at the next meeting.

**Broadhembury:** Cllr Rees is awaiting Highways to get back to her with regards to setting up a speed measuring device. However, there is a new contact that has taken over and we have not heard from them as yet.

## 15 HELAA Sites Report & EDDC Strategic Planning Committee:

**Resolved:** The Chairman updated the meeting on the preliminary work being undertaken for the new Local Plan.

*(HELAA = Housing & Economic Land Availability Assessment)*

## 16 Broadband Update:

**Resolved:** The contract providers are Airband. The plan is by 2023/24 to connect full fibre to nearly all properties in the parish. Before embarking with their plan, Airband will attend a BPC meeting to elaborate on this with us.

## 17 War Memorial Update:

**Resolved:** Cllr Howgill had provided the information for completing the application for a grant and also uploaded photo's of damage to the War Memorial Trust website. The application was submitted in time for their end of July cut-off and we should hear back shortly. The grant will cover up to 75% of the cost of the work.

- 18 Clerk appointment anniversary review & CILCA agreement:**  
**Resolved:** Proposed Cllr Rees and Seconded Cllr Ledward. A review will be conducted on a date tba with Cllr Nelson and Bradshaw.
- 19 Grounds Maintenance Contract:**  
**Resolved:** Cllr Powell commended the work currently being undertaken by David Webber, so there was no need to progress the quotes he had originally sought for the grass cutting contract. However, he believes a contractor will be required for the levelling work to be done at Kerswell play area this autumn or spring.  
Cllr Powell also brought to the Council's attention a potential problem with a Horse Chestnut tree overhanging B'hembury play area, dropping amounts of wood there, which Cllr Powell had kindly cleared. A quote had been acquired of £500 from a tree surgeon, to take down and remove the tree. The Tree Warden (Cllr Howgill) and Cllr Nelson will access the tree tomorrow to decide course of action.
- 20 Ash Die-back, Marsh Green - to agree action:**  
**Resolved:** Cllr Nelson and Howgill will also access the trees at Marsh Green. Cllr Rees offered a contact for carrying out tree surgery work at a more competitive rate.
- 21 Footpaths:**  
**Resolved:** Cllr Rees advised we have funding coming through and the name of a contractor to do the work. The Clerk will chase up the contractor to get a date for work to commence.
- 22 New Website Update:**  
**Resolved:** Cllr Ledward will have the new website going live by the end of September. The Chair thanked Cllr Ledward for all the work he had done on the site and was pleased with the design.
- 23 Request to relocate Broadhembury Noticeboard:**  
**Resolved:** The Memorial Hall Trustees would like the BPC noticeboard moved to the hall car park area to help increase footfall and the new landlords of the Drewe Arms would like to take over use of the existing one in the village. In principle, the Council agreed. Cllr Rees offered to take on negotiations as to the cost implications.
- 24 Sandbags - storage solutions:**  
**Resolved:** Due to sand being stolen from the Memorial hall, the Council are looking to store it securely elsewhere. Cllr Howgill will liaise with Cllr Rees for a solution.
- 25 Green Repair Cafe Update:**  
**Resolved:** Cllr Powell reported on the Green Repair Cafe's first meeting last week, where six people attended, all offering good skills. They are short of someone to do textile repairs and would also like people to come forward and help with catering. They will be attending Hemyock's Repair Cafe this Saturday and invited all interested parties to attend.
- 26 Hybrid Meetings - consider options:**  
**Resolved:** Council agreed to ask the Clerk to explore options and report back.

**27 Other matters considered urgent by presiding Chair for discussion only:**

**Resolved:** The Chair discussed Gigahubs, whereby the hall can apply to become a super fast broadband hub, with direct fibre connections and in turn become the virtual hub for surrounding facilities. This government funded option requires the partnership of a Memorial Hall Trustee, alongside Cllrs Nelson and Bradshaw, who have volunteered to work on the project. It was agreed that Cllr Nelson will contact the Trustees with this information to see if progress can be made.

The Chair asked for any further matters and a member of the public offered the contact details of a level 6 Tree Inspector from Uffculm who takes a more minimalist approach to tree surgery. The Chair was grateful for the contact and Cllr Howgill will follow up.

**28 Date and Time of next meeting:**

**Resolved:** Tuesday 16th November at 7.30pm  
Broadhembury Memorial Hall.

Everyone was thanked for attending and the meeting was closed.