

MINUTES

MEETING OF THE PARISH COUNCIL
at the MEMORIAL HALL
on 16th November 2021 - 7.30pm

PRESENT: Cllrs. B. Nelson (Chairman), Mrs E. Bradshaw (Deputy), N. Howgill, C. Ledward, A. Powell, V. Game, R. Dunford-Brown, Mrs D. Rees, and the Clerk, Mrs J. Henderson.

In attendance: Seven members of the public.

AGENDA

- 1 **Apologies** - None.
- 2 **Declaration of interests** -
Resolved: Noted none given.
- 3 **To receive and sign the minutes of the last meeting held on 21.09.2021**
Resolved: that they were a true record of the meeting's decisions.
Proposed Cllr Bradshaw, Seconded Cllr Dunford-Brown - all agreed.
- 4 **Matters arising:**
Resolved:
 - (i) The Chair informed the Council that Bob Barnes was making good progress with regards to a newspaper recycling facility and it should be ready within the next few weeks. The site has been agreed.
 - (ii) Responses to the EDDC letter to all households, relating to BPC's request to an increase in Councillors from 9 to 12, had been disappointing. The Chair reported a total of 19 responses so far.
 - (iii) The Chair noted the Clerk's anniversary review will be undertaken at the next convenient date.
- 5 **Public discussions:**
Resolved: The Chair invited the Dulford Speed Watch Committee to speak, bringing forward Item 11 on the Agenda. An informative update was given by the DSW who have been maintaining a log of 'accident incidents', and recently completed Speed Watch training. Cllr Ledward, who has been helping to spearhead the committee's efforts, thanked them for coming this evening and expressed his disappointment that District Cllr Skinner and County Cllr Chubb, were unable to attend the meeting this evening, as they had hoped to re-establish contact. The Chair also thanked DSW for all their endeavours and assured them of the Council's support, offering to write to PCSO Darren England in order to help progress their work. The DSW committee then left the meeting (7.47pm)
Reports, DC, EDDC, Police
Resolved: noted None to report.

6 Correspondence:
Resolved: None.

7 Sustainable Development Grant for River Tale - update:

Resolved: Cllr Powell is now looking to encourage members of the community to engage with this project, listing the many opportunities for volunteers to get involved; such as water quality testing, small mammal surveying and a nature trail for the local primary school. Anyone interested should contact Cllr Powell for more information. As the materials for this project need to be purchased prior to the funds being made available, it was proposed by the Chair, that the Council provide an advance fund not exceeding £500, prior to grant reclaim.

Proposed by Cllr Ledward and Seconded by Cllr Howgill.

8 Kerswell & Broadhembury play area:

Resolved: Cllr Dunford-Brown now has weekly inspection reports being completed for Kerswell play area and will send these to the Clerk at regular intervals. It was discussed that the levelling work should be done in the Spring. With regards to plans for new equipment, Cllr Dunford-Brown had nothing further to report, but will chase up his contacts.

Cllr Howgill advised regular checks had been actioned for Broadhembury play area and these will also be sent to the Clerk.

9 Access to Broadhembury Pumping Station - to discuss options:

Resolved: Access to the sewage pump station is in danger of complete erosion in the next storms and the dislodged boulders are causing a blockage that contribute to the flooding in the village. Left unchecked, the sewage will back up in drains and spill over into rivers and flood fields. The Chair went on to explain a solution is to attenuate the flow and allow water retention higher up. This will require planting more trees and hedging and digging out deeper ditches. Despite a recent meeting at the site with two landowners, SWW and the Environment Agency, the outcome had not yet been very productive, although the Chair remained optimistic in finding a way forward. The Chair combined item 10 on the agenda (Water Run-off Management in Broadhembury & Kerswell), with the following discussions, sighting the fact that this is also the long term solution for Kerswell and that working with landowners, acquiring funding etc, was essential to gain success with this project.

Cllr Dunford-Brown had spoken to EDDC regarding Kerswell issue (stream running at high levels due to debris brought down in floods from Marsh Green). Deepening of the trench is necessary and EDDC had advised they preferred the work not to be done mechanically. The Council, however, were in a agreement, that this work required a digger and a local contractor would be sought for the days work envisaged. Cllr Dunford-Brown will find a solution as to where the spoil could be left, before seeking to engage the digger's services.

At this point, Cllr Game would like to allay any concerns in the community, if they had seen two people in high vis jackets, wondering the fields opposite the Memorial Hall, along Grange Road. At the invitation of the majority landowner, Mr Pyle, they were assessing the levels with a view to stopping water coming through the hedging and

consequently flooding roads. Cllr Game would like to thank Mr Pyle for all the work he had done on keeping the ditches cleared at his own expense.

The Chair asked Cllrs Howgill, Game and Powell, to work with him in bringing landowners together and getting them on-board with the works required/funding to be sought and to secure a way forward. All Cllrs agreed.

10 Water Run-off Management in Broadhembury & Kerswell:

Resolved: Dealt with in Item 9

11 Dulford Traffic Speed Management:

Resolved: Dealt with in Item 5.

12 Parish Pot-holes - discuss solutions:

Resolved: Cllr Game suggests the only way to get pot-holes filled is applying more pressure on highways through persistent reporting on their website: <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>. A notice will also be placed in the parish magazine. There is currently no appetite for the Council to undertake this work via a Road Warden/Chapter 8 training, themselves and it was generally felt Highways should be held responsible, as this is what they are paid to do.

13 Broadhembury Noticeboard:

Resolved: Cllr Rees proposed the siting of a new noticeboard (the original requiring some repair/replacement) at a more useful location being the entrance to the Memorial Hall and requested a budget of up to £500 to purchase (installation will be provided FOC). It is hoped this will help increase footfall to the hall as well. Cllr Rees would also see if the old board could be taken on elsewhere. Proposed by Cllr Ledward and Seconded by Cllr Game.

14 Memorial Hall Projects

Resolved: The Chair and Cllr Powell would like to improve the landscape/bank with additional planting and Mr R Batten has offered to create an additional bed at no cost. The monies will come from the existing car park hall fund and £500 is requested to cover the planting. Proposed Cllr Dunford-Brown and Seconded Cllr Game.

15 Planning Report:

Resolved: Cllr Bradshaw reported on the following planning applications:

21/2524/FUL - Courtlands (Eden Turf), Dulford: SUPPORT

21/2518/FUL - James Barn, Kerswell: SUPPORT

20/1801/FUL - Courtlands (Eden Turf), Dulford: SUPPORT (Appeal Notification)

21/2422/FUL - Godfreys Farm, Payhembury: SUPPORT

21/2488/PDR - Luton Lane Farm, Payhembury: NO OBJECTION

however, noted that neighbours had raised concerns with 'hotel' sited on very quiet country lane.

21/2530/FUL - Bottom Barn, Broadhembury: SUPPORT

For full details on the above planning applications, please see link:

<https://planning.eastdevon.gov.uk/online-applications/>

- 16 Proposed policies for inclusion on BPC website: Publication Scheme, Equality/Diversity, Grants Award/Application form to consider and agree publication, along with final Asset Register + Risk Assessment:**
Resolved: The Chair requested Cllrs send any amendments to the Clerk for finalisation before uploading to our new website.
- 17 Financials: Budget review, Bank reconciliation, Retrospective invoices approval, Clerks Expenses (£400p.a.)**
Resolved: All Financials approved. Proposed Cllr Bradshaw and Seconded Cllr Game
- 18 Precept - early consideration due to deadline generally occurring day after January meeting with notification around Dec 8th:**
Resolved: The Chair proposed a 2.5% increase in the precept.
Proposed Cllr Bradshaw and Seconded Cllr Game
- 19 War Memorial - discuss grant:**
Resolved: Cllr Howgill will have contracts between the Council and contractor signed and returned to the War Memorial Trust by the deadline of 23 November. It was also confirmed that EDDC Conservation Officer has confirmed there is no requirement for Listed Building Consent. The Chair added we now have custodial ownership of the memorial.
- 20 Valuation of car park and war memorial:**
Resolved: Cllr Howgill will make enquiries for this work to be done, for insurance purposes and our Asset Register.
- 21 New Website - update:**
Resolved: Cllr Ledward has assured the Council the website would be ready to launch before this Christmas. The Chair expressed his gratitude to Cllr Ledward, for all the time he had put into this project, and looked forward to the launch.
- 22 Green Repair Cafe - update:**
Resolved: Cllr Powell reported a stumbling block with regards to PAT testing delays. This has meant the scheduled premier date of 22 January, will be postponed until later in the year. Cllr Powell is seeking an additional ten volunteers for a variety of repair/admin/cake making type duties. DCC Cllr Chubb, has kindly offered £600 from his Locality Fund to help cover some of the set-up costs, which Cllr Powell is unable to find elsewhere. The Chair has agreed to write formally to DCC Cllr Chubb to thank him for the funds.
- 23 Appointment of Trustee to Parish Charity Fund:**
Resolved: Cllr Ledward was proposed as a Trustee to the Parish Charity Fund.
Proposed Cllr Bradshaw and Seconded Cllr Nelson
- 24 Litter Pick - 20th November:**
Resolved: Take up for this event has been poor this time around. The Chair suggests those that can take part, carry on with the event.

- 25 AOB:**
Resolved: Thanks to Mr M Drewe for work carried out on a tree in Broadhembury. Cllr Rees reminded everyone to make use of the footpaths that had recently been cut and cleared.
- 26 Date and Time of next meeting:**
Resolved: Tuesday 18th January 2022 at 7.30pm
Broadhembury Memorial Hall.

Everyone was thanked for attending and wished a happy festive season.
The meeting was closed.